



Annual Leave Request Restriction Period

Restrictions During Timelines

Annual Leave Request Restriction Period								
October		November				December		
23-29	30-05	06-12	13-19	20-26	27-03	04-10	11-17	18-24
October 23 - December (Date to be Announced) Do not submit Annual Vacation (2023-2024) during this period.							Submit Annual Vacation Requests using MyConnection.	

- No restrictions during this time period.
- Restrictions in place during this time period.

Please note that there will be a six-week restriction period during which Annual Leaves requests cannot be submitted prior to December 2022, after the implementation of the Administrative Information Management System (AIMS).